

**ARNIS CANADA**  
**HIGH PERFORMANCE ADVISORY GROUP (HPAG)**

Goal	HPAG provides High Performance-related guidance and recommendations with the intent of providing optimal information for decision making by the High Performance Director (HPD)
Objectives	<ul style="list-style-type: none"> <li>• Meet at least once per year</li> <li>• Publish meeting agendas and minutes on Arnis Canada’s website</li> </ul>
Responsibilities	<p>The HPAG will advise the HPD in the following key areas:</p> <ul style="list-style-type: none"> <li>• Arnis Canada’s Yearly High Performance Plan</li> <li>• Arnis Canada's Strategic Plan in relation to High Performance</li> <li>• Athlete Assistance Program</li> <li>• National Team selection criteria</li> <li>• Nomination Procedures for major Games</li> </ul> <p>The HPAG may advise the HPD on any other issues impacting High Performance Athletes and High Performance Programs.</p>
Authority	The HPAG has no direct authority over Arnis Canada resources.
Composition	<p>The HPAG will be composed of at least three individuals:</p> <ul style="list-style-type: none"> <li>• An Arnis Canada National Team coach, preferably the National Team coach</li> <li>• An “Integrated Support Team” (IST) member, preferably the designated IST lead</li> <li>• A current Arnis Canada Athlete Rep as understood by the current Arnis Canada bylaws</li> </ul> <p>The HPAG may also be supplemented with other individuals such as:</p> <ul style="list-style-type: none"> <li>• Significant performance partner representatives (Own The Podium, Canadian Olympic Committee, etc...)</li> <li>• National Training Centre Coaches</li> <li>• IST members</li> <li>• Non-National Team Coaches (Club coaches, Provincial coaches, etc...)</li> </ul>
Duration of HPAG members	<ul style="list-style-type: none"> <li>• HPAG members will normally serve two-year terms at the pleasure of the Executive Director (ED)</li> <li>• No term limits are legislated</li> </ul>
Duties of the HPD	<ul style="list-style-type: none"> <li>• Develop a yearly meeting schedule for the HPAG, updated as required</li> <li>• Produce meeting agendas</li> <li>• Chair meetings and ensure that the HPAG meeting minutes are published on the Arnis Canada website</li> </ul>
Duties of HPAG Members	<ul style="list-style-type: none"> <li>• Meet by remote connection or in person (as resources allow)</li> <li>• Declare conflicts of interest at the beginning of each meeting</li> <li>• Review all materials in advance of meetings</li> <li>• Provide critical and objective feedback to the HPD</li> <li>• Review and certify meeting minutes prior to publishing</li> </ul>

Resources	<ul style="list-style-type: none"><li data-bbox="479 155 1182 222">• The HPAG will receive the resources from Arnis Canada pending budget approval.</li><li data-bbox="479 226 1144 258">• The ED has final authority on all resource allocation.</li></ul>
-----------	---

Reporting	Meeting agendas and minutes will be published on the Arnis Canada website.
Approval and Review	<ul style="list-style-type: none"><li>• Terms of Reference were approved by the Board on January 8<sup>th</sup>, 2018.</li><li>• This document will be reviewed every two (2) years by the HPAG and the BOD.</li></ul>